

## **100.102 BAY MILLS COMMUNITY COLLEGE COMPLAINT RESOLUTION POLICY**

Bay Mills Community College (“BMCC”) is committed to resolving all forms of complaints within its organizational reporting structure by using the BMCC Dispute Resolution Procedures detailed in the BMCC student handbook.

**Student complaints concerning academic grades, courses, programs, and teaching faculty should be submitted to the Vice President for Academics:**

Samantha Jackson Cameron, Vice President for Academics  
Mikanuk Hall, 12214 W Lakeshore Drive, Brimley, MI 49715  
Email: [scameron@bmcc.edu](mailto:scameron@bmcc.edu)  
Phone: (906) 248-3354

**All other complaints (concerning disciplinary action, student conduct, financial aid or other BMCC policies) should be submitted to the Dean of Student Services:**

Debra J. Wilson, Dean of Student Services  
Student Success Center, 12214 W Lakeshore Drive, Brimley, MI 49715  
Email: [dwilson@bmcc.edu](mailto:dwilson@bmcc.edu)  
Phone: (906) 248-3354 Ext. 8442

Bay Mills Community College makes every effort to resolve student complaints internally, using policies and procedures outlined in the current College Catalog or Student Handbook. It is expected that students will fully utilize any and all of such administrative procedures to address concerns and/or complaints in as timely a manner as possible.

In unusual and very unique circumstances whereby complaints are not resolved at this level, or whereby the complainant remains dissatisfied with the procedures and outcomes, or the complaint involves discrimination or other federal law complaints, the complainant may consider the procedures outlined below for resolution.

### **Discrimination Complaints and Title IX Sexual Harassment Complaints**

Bay Mills Community College (BMCC) and its Board of Regents is committed to providing a non-discriminatory and harassment-free educational and working environment for all members of the Bay Mills Community College, including students, faculty, administrators, staff, and visitors. It is the policy of Bay Mills Community College that no person shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, including harassment, in employment and admissions, in education, or in any program or activity for which the College is responsible, on the basis of race, color, national origin, ancestry, sex, gender, gender identification, sexual orientation, disability, age, religion, medical condition, veteran status, marital status or any other characteristic protected by institutional policy or tribal or federal law.

The BMCC Sexual Misconduct policy can be downloaded by [clicking here](#). The following person has been designated to handle complaints regarding sex discrimination and all other matters of discrimination: Holly Powless, Title IX Coordinator, 12214 W. Lakeshore Drive, Brimley, MI 49715, (906) 248-8430, [hpowless@bmcc.edu](mailto:hpowless@bmcc.edu).

## **Bay Mills Indian Community BMCC Student Complaint Ordinance**

In addition, Bay Mills Community College participates in Federal student aid programs that are authorized under Title IV of the Higher Education Act of 1965. Participating institutions must be legally authorized to operate within the jurisdiction in which it is located. Title 34 CFR §600.9 requires states [and Tribes] to have a "process to review and appropriately act on complaints concerning the institution including enforcing applicable State laws."

Title 34 CFR §668.43(b) requires that institutions:

"make available for review to any enrolled or prospective student upon request, a copy of the documents describing the institution's accreditation and its State, Federal, or tribal approval or licensing. The institution must also provide its students or prospective students with contact information for filing complaints with its accreditor and with its State approval or licensing entity and any other relevant State official or agency that would appropriately handle a student's complaint."

To comply with this regulation, Bay Mills Community College provides the following information to our prospective and current students.

The Bay Mills Community College was legally established and chartered by the Bay Mills Indian Community. To obtain a copy of the BMCC charter, please contact the BMCC President's office at 12214 W Lakeshore Drive, Brimley, MI 49715 (906) 248-8437 or you may obtain a .pdf version from the college policy website.

To file an unresolved written complaint, please contact the Bay Mills Indian Community Executive Council's Recording Secretary at 12140 W. Lakeshore Drive, Brimley, MI 49715 (906) 248-3241. The Bay Mills Indian Community Complaint Ordinance can be viewed here: <http://www.baymills.org/tribal-laws-and-court.php>