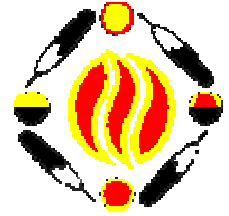


- 1) NEW students are required to provide: An official High School Transcript or GED Official Score Report. Contact your high school/GED testing site to have an official transcript sent to us by mail. Please click print for a copy of the Transcript Request form.
- 2) If you are an enrolled Tribal/Band Member: A copy of your Tribal I.D. or verification of Tribal membership from your Tribal Enrollment Clerk or Canadian Certificate of Indian Status.
- 3) If you are not an enrolled Tribal/Band member but one of your biological parents is a Tribal/Band member, please submit: a copy of your parents Tribal I.D. or verification of Tribal Membership from the Tribal Enrollment Clerk or a Canadian Certificate of Indian Status, and a copy of your birth certificate and your parents marriage license or other documentation if the tribal I.D. and birth certificate have different names.

# TRANSCRIPT REQUEST

**Please send a complete and official transcript to:**

**BAY MILLS COMMUNITY COLLEGE  
Office of Admissions  
12214 West Lakeshore Drive  
Brimley, MI 49715  
(906) 248-3354**



*To the Student: Please send this completed form to the high school, GED testing site or college from which you graduated/ attended. Contact the high school/test site or College and ask what fee(s) must be paid with this request.*

High School/GED Testing Site or College \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Student's Name \_\_\_\_\_  
Last First Middle or Former Name

Address \_\_\_\_\_  
Street City State Zip Code

(\_\_\_\_\_) \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_ \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Telephone Date of Birth Social Security Number

Dates of enrollment: From \_\_\_\_\_ To \_\_\_\_\_

Graduation Date \_\_\_\_\_ GED Completion Date \_\_\_\_\_

Degree conferred (if applicable) \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

*To the High School Guidance Office: Please show the date of graduation and principal or guidance counselor's signature on high school transcript.*

**To the High School Guidance Office, GED Testing Site or College Registrar:  
PLEASE INCLUDE A COPY OF THIS FORM WITH TRANSCRIPT**