



2018-19 Verification Worksheet

Federal Student Aid Program (V1)

For Office Use Only:

Received by: _____

Date Received: _____

Your application was selected by the Department of Education for review in a process called "Verification." In this process, Bay Mills Community College will compare information from your FAFSA with this worksheet and financial data you must submit. The law requires completion of Verification before awarding and/or disbursing federal aid. If there are differences between your FAFSA and your verification documentation, electronic corrections to your FAFSA may be required. **You must complete and sign this worksheet, attach all required documents and return it to the financial aid office before your application can be processed.** Contact the financial aid office at 1-800-844-BMCC if you have any questions.

A. Student Information

Last Name	First Name	M.I.	Student ID or Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

B. Dependency Status (Check the box that applies)

Independent Student

An independent student is one of the following: at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, an orphan, a ward of the court, or someone with legal dependents other than a spouse, an emancipated minor or someone who is homeless or at risk of becoming homeless.

Dependent Student

A student who does not meet any of the criteria for an independent student as listed above. Students who are considered dependent must report their parents' income and assets in addition to their own. This is because federal student aid programs are based on the notion that parents have the primary responsibility for paying for their children's higher education expenses.

C. Family Information "If more space is required, attach a separate page."

Number of Household Members		Age	
<u>Independent Student's Family Information:</u> 1. The Student and Students Spouse (if married) 2. The Student/Spouses children if the student or spouse will provide more than half of the children's support from July 1, 2017, through June 30, 2018, even if the children do not live with the student. 3. Other people in the household that live with the student, receive more than half of their support from the student and will continue to do so through June 30, 2018. <u>Dependent Student's Family Information:</u> 1. The Student and Parent(s) (including stepparent) even if you don't live with your parent(s). 2. Parent(s) other children if your parent(s) provide more than half of their support from July 1, 2017, through June 30, 2018. 3. Other people in the household that live with your parent(s), receive more than half of their support from your parent(s) and will continue to do so through June 30, 2018.		Write the age of each family member in the chart below.	
		Relationship	
		Write the relationship of each family member to the student attending BMCC in the chart below.	
		College	
		Add the name of the college for any household member (excluding parents) who will be enrolled in a postsecondary educational institution <u>at least half-time</u> any time between July 1, 2018 and June 30, 2019.	
Full Name	Age	Relationship	College
Missy Jones (example)	27	Spouse	N/A
		Self	Bay Mills Community College

D. Student's Information (All applicants)

1. Check the box that applies:

- The student filed a 2016 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.
- You must link to the IRS using the **IRS Data Retrieval Tool** on the FAFSA or submit a **signed IRS Tax Return Transcript for 2016**.
- The student was not employed and had no income from work in 2016.
- **Independent student's** must provide a **Verification of Non-filing Letter** from the IRS (please complete and return the 4506-T form).
- The student was employed and had income, but was not required to file a 2016 Federal IRS Tax Return.
- You must **complete the chart below**: list employer(s) and the amount that was earned in 2016.
- You must **attach copies of all 2016 W-2 and 1099 Forms**.
- **Independent student's** must provide a **Verification of Non-filing Letter** from the IRS (please complete and return the 4506-T form).

ONLY COMPLETE IF YOU CHECKED THE LAST BOX ABOVE	Non-Tax Filers with 2016 earnings are federally required to submit a copy of W-2(s) from each employer to Bay Mills Community College with this form.				
	Name of Employer	Amount Earned in 2016	2016 W-2 and/or 1099 Forms received from employer?		2016 W-2 and 1099 Forms attached to this Worksheet?
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>

E. Parent(s)' Information (Required for Dependent Students)

1. Check the box that applies:

- The parent(s) filed a 2016 Federal IRS Tax Return, Puerto Rican, or Foreign Income Tax Return.
- You must link to the IRS using the **IRS Data Retrieval Tool** on the FAFSA or submit a **signed IRS Tax Return Transcript for 2016**.
- The parent(s) was not employed and had no income from work in 2016.
- You must provide a **Verification of Non-filing Letter** from the IRS (please complete and return the 4506-T form).
- The parent(s) was employed and had income, but was not required to file a 2016 Federal IRS Tax Return.
- You must **complete the chart below**: list employer(s) and the amount that was earned in 2016.
- You must **attach copies of all 2016 W-2 and 1099 Forms**.
- You must provide a **Verification of Non-filing Letter** from the IRS (please complete and return the 4506-T form).

ONLY COMPLETE IF YOU CHECKED THE LAST BOX ABOVE	Non-Tax Filers with 2016 earnings are federally required to submit a copy of W-2(s) from each employer to Bay Mills Community College with this form.				
	Name of Employer	Amount Earned in 2016	2016 W-2 and/or 1099 Forms received from employer?		2016 W-2 and 1099 Forms attached to this Worksheet?
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>
			Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>

F. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student's Signature **(Required)** _____ Date _____

Parent's Signature **(Required for Dependent Students)** _____ Date _____

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet and all required documentation to the financial aid administrator at your school.