

**ARTICULATION AGREEMENT
BETWEEN BAY MILLS COMMUNITY COLLEGE
AND
LEECH LAKE TRIBAL COLLEGE**

STATEMENT OF COOPERATION

Leech Lake Tribal College of 6945 Little Wolf Rd., Cass Lake, MN 55633 and Bay Mills Community College of 12214 W Lakeshore Drive, Brimley, MI 49715, agree to work collaboratively to facilitate the transfer of students who complete an associate degree at Leech Lake Tribal College into the Bay Mills Community College baccalaureate degree in Business Administration program. This Agreement is intended to clarify the terms and conditions of transfer for students.

AGREEMENT

Leech Lake Tribal College and the Bay Mills Community College agree as follows:

I. Accreditation Status

- A. Bay Mills Community College (BMCC) is accredited by the Higher Learning Commission (HLC). Information can be found at <https://www.hlcommission.org/> or 1-800-621-7440. BMCC will maintain its institutional accreditation with the HLC of its baccalaureate degree in Business Administration program.
- B. Leech Lake Tribal College (LLTC) is currently accredited by the HLC. LLTC will maintain its institutional accreditation with the HLC.
- C. Both institutions agree to notify each other of any changes in its accreditation status.

II. Transfer of Credits

- A. This Agreement defines a structure through which articulation on all levels can be supported thereby allowing for maximum transfer of credits for LLTC college students earning an associate degree and providing for a seamless admission into the BMCC baccalaureate degree in Business Administration program without duplicative study.
- B. Depending on the LLTC student's major, up to a maximum of sixty (60) credit hours may be transferable to the BMCC baccalaureate degree program, in accordance with the BMCC Transfer of Credits Policy which is attached to and incorporated into this Agreement. The Policy can be referenced at <https://www.bmcc.edu/academics/academics/bmcc-catalog>.

III. Mutual Cooperation in Facilitating Student Transfers

- A. LLTC and BMCC agree to cooperate by communicating with each other and with their respective governing bodies concerning this established relationship.
- B. Both institutions will designate an individual to serve as a liaison for the purpose of managing this Agreement.
- C. LLTC and BMCC agree to communicate any curriculum changes or policies, which affect the agreed upon relationship, as soon as reasonably possible. Both parties reserve the right to amend or revise this agreement. These changes must be submitted in writing and signed by both parties.
- D. LLTC and BMCC further agree to communicate concerning the development of plans that might lead to future opportunities for cooperation between the two institutions.
- E. BMCC reserves the right to withdraw from this agreement for any reason, including but not limited to curriculum changes by either party. BMCC shall provide written notice of its intent to terminate this agreement and will allow Leech Lake Tribal College students already accepted

and enrolled in the BMCC baccalaureate degree in Business Administration program to continue with uninterrupted program completion, as available.

- F. To the extent permitted by the Family Education Rights and Privacy Act (FERPA), LLTC and BMCC agree to share data on student achievement for purposes of assessing program effectiveness. Any exchange by the parties of student record information protected by FERPA (20 USC Sec. 1232g) and implementing regulations (34 CFR Part 99) shall occur only in full compliance with FERPA, including, without limitation, committing the receiving party to limit the use of such information to the purpose for which was made, and to impose such limits on any re-disclosure, and the parties agree to comply with all applicable statutory and regulatory provisions, including, without limitation 34 CFR 99.31, 99.32, 99.34 and 99.35.
- G. All notices and other communications under this Agreement must be in writing and will be deemed given (a) when delivered personally, or (b) on the fifth business day after being mailed by certified mail, return receipt requested, or (c) the next business day after delivery to a recognized overnight courier at the following addresses:

If to BMCC: Samantha Cameron
VP of Academics
12214 W Lakeshore Drive
Brimley, MI 49715

If to LLTC: Anyea Hake
VP of Academic Affairs
6945 Little Wolf Rd.
Cass Lake, MN 56633

IV. Responsibilities of Bay Mills Community College

- A. BMCC will provide academic advising services and financial aid information to transferring LLTC students. The role of financial aid at BMCC is to make a quality Tribal education affordable to all eligible students who apply. Financial aid information for BMCC can be found at <https://www.bmcc.edu/admissions/financial-aid>
- B. BMCC will provide Leech Lake Tribal College transfer materials such as brochures, fliers, curriculum guides, academic checklists, and/or procedural checklists. Transfer literature will be updated on an annual basis.

V. Responsibilities of Leech Lake Tribal College

- a. LLTC will provide the opportunity for BMCC representatives to meet with LLTC students for recruiting.
- b. LLTC will assist BMCC in the distribution of updated degree and transfer materials to alumni and current students.
- c. LLTC will present to their students BMCC transfer options as they do for any other universities with which they have similar agreements.

This Agreement constitutes the entire agreement between the parties, and all prior discussions, negotiations, and understandings, either oral or in writing, are hereby merged. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall be in full force and effect.

The parties have entered into this Agreement this 9th day of August, 2024 (“Effective Date”) and do each hereby warrant and represent that they have all necessary and appropriate authority to execute to this Agreement and implement plans of action and procedures necessary to effect this Agreement.

Leech Lake Tribal College:

Bay Mills Community College:

DocuSigned by:
Helen Montgomery
/s/ Helen Zaikina-Montgomery
President

Signed by:
Duane D. Bedell
/s/ Duane Bedell
President

Date: 8/9/2024

Date: 8/5/2024

Signed by:
Anyea Hake
/s/ Anyea Hake
Dean of Academics

DocuSigned by:
Samantha Cameron
/s/ Samantha Cameron
VP of Academics

Date: 8/5/2024

Date: 8/5/2024

Signed by:
Cindy Wilson
/s/ Cindy Wilson
LLTC Registrar

DocuSigned by:
Sherri Schofield
/s/ Sherri Schofield
BMCC Registrar

Date: 8/5/2024

Date: 7/18/2024

Attachment A- BMCC Transfer of Credits Policy

Bay Mills Community College - Articulation Agreement

Bay Mills Community College and Leech Lake Tribal College

Bachelor of Science: Business Administration

Contacts		Anyea Hake, Dean of Academics		Valid for: 2024-2025	
Samantah Cameron, VP of Academics Business Administration Bay Mills Community College (BMCC)		Business Management Leech Lake Community College (LLCC)			
BMCC - Bachelor of Science - Business Degree requirements (cr):		Leech Lake credits Equivalent courses accepted by BMCC:		BMCC - Bachelors of Science - Business Admin BMCC Courses needed to complete:	
CS*** Computer Science Elective	3-4	ITECH100 Computer Applications I/ITECH190	3		
EN111 College Composition	4	ENGL101 English Comp 1	3		
EN112 Content Area Com. & Research	4	ENGL201 English Composition II	3		
Comm. Elective: EN107 or NL105	3-4	OJI I or SPCH 201	3-4		
ES101 Fitness & Wellness	2			ES101 Fitness & Wellness	2
Math Elective:	4	Math Elective:	3-4		
MA113 Quantitative Reasoning		MATH150/MATH155			
MA114 Intermediate Algebra		MATH250 Calculus I			
MA116 College Algebra		MATH215 Trigonometry			
NA113 Native American Awareness	1	ANI100 Introduction to Anishinaabe Studies	1		
N.A. Studies Elective: NA123 or NA125	4	ANI200 Indigeno s American Leadership	3		
NA219 Tribal Govt & Economic Issues	3	TA210 Tribal Administration	3		
NA305 Tribal Law	3	POLSC 225 Treaty Law and Tribal Sovereignty	3		
Science Elective with Lab	4	BIO121/CHEM100/GEOL110/ISCI211/BIO202	4		
Designated Elective: PY101 or SO106	4	PSY210 Indigeno us American Psychology/PSY 100 Genera	3		
AC131 Accounting I	4	ACCT150 Financial Accounting	4		
AC132 Accounting II	4			AC132 Accounting II	4
AC305 Government & Non-Profit Acctg	4			AC305 Government & Non-Profit Acctg	4
AC410 Financial Management	4			AC410 Financial Management	4
BU108 Macroeconomics	3			BU108 Macroeconomics	3
BU109 Microeconomics	3			BU109 Microeconomics	3
BU113 Introduction to Business	3	BUS100 Introduction to Business	3		
BU193 Business Comm & Writing Skills	3	BUS260 Business Communications	3		
BU201 Introduction to Grants	3			BU201 Introduction to Grants	3
BU204 Business Law	3	BUS250 Business Law	3		
BU206 Principles of Management	3	BUS230 Management/Leadership/TA210	3		
BU209 Marketing	3	BUS201 Intro to Marketing	3		
BU301 Grants Management	3			BU301 Grants Management	3
BU405 Tourism & Hospitality Mgmt	4			BU405 Tourism & Hospitality Mgmt	4
BU411 Advertising & Public Relations	4			BU411 Advertising & Public Relations	4
BU420 Cultural Values & Business Ethics	3			BU420 Cultural Values & Business Ethics	3
BU425 International Business	3			BU425 International Business	3
BU430 Human Resource Management	4			BU430 Human Resource Management	4
BU440 Senior Capstone	4			BU440 Senior Capstone	4
MA206 Statistical Methods	4	Math170 Statistics	3		
OE216 Spreadsheet Design & Mgmt	4			OE216 Spreadsheet Design & Mgmt	4
SO203 Interpersonal/Intercultural Relati	3			SO203 Interpersonal/Intercultural Relati	3
Approved Electives:	8-11	Approved Electives:	3	Approved Electives:	8-13
AC105 Quickbooks for Small Buin	3	ACCT120 Payroll Accounting	3	AC105 Quickbooks for Small Buiness	3
BU205 Entre: Intro. to Small Busi	3	BUS270 Entrepreneurship	3	BU205 Entre: Intro. to Small Business	3
BU215 Personal Finance	3	ACCT110 Real Life Financial Information	3	BU215 Personal Finance	3
BU320 Business of Gaming Indus	3	ITECH270 Web Page Design	3	BU320 Business of Gaming Industry	3
CS133 Graphic Design I	4			CS133 Graphic Design I	4
CS204 Web Page Design	3			CS204 Web Page Design	3
ED105 First Year Experience	2			ED105 First Year Experience	2
SO213 Comm. & Conflict Resolut	3			SO213 Comm. & Conflict Resolution	3
Total Credits Required: 123-128		Leech Lake Credits: 60		BMCC Credits: 63-68	
		Transfer credit to BS degree is limited to 60 credits, completed with a "C" or better.			