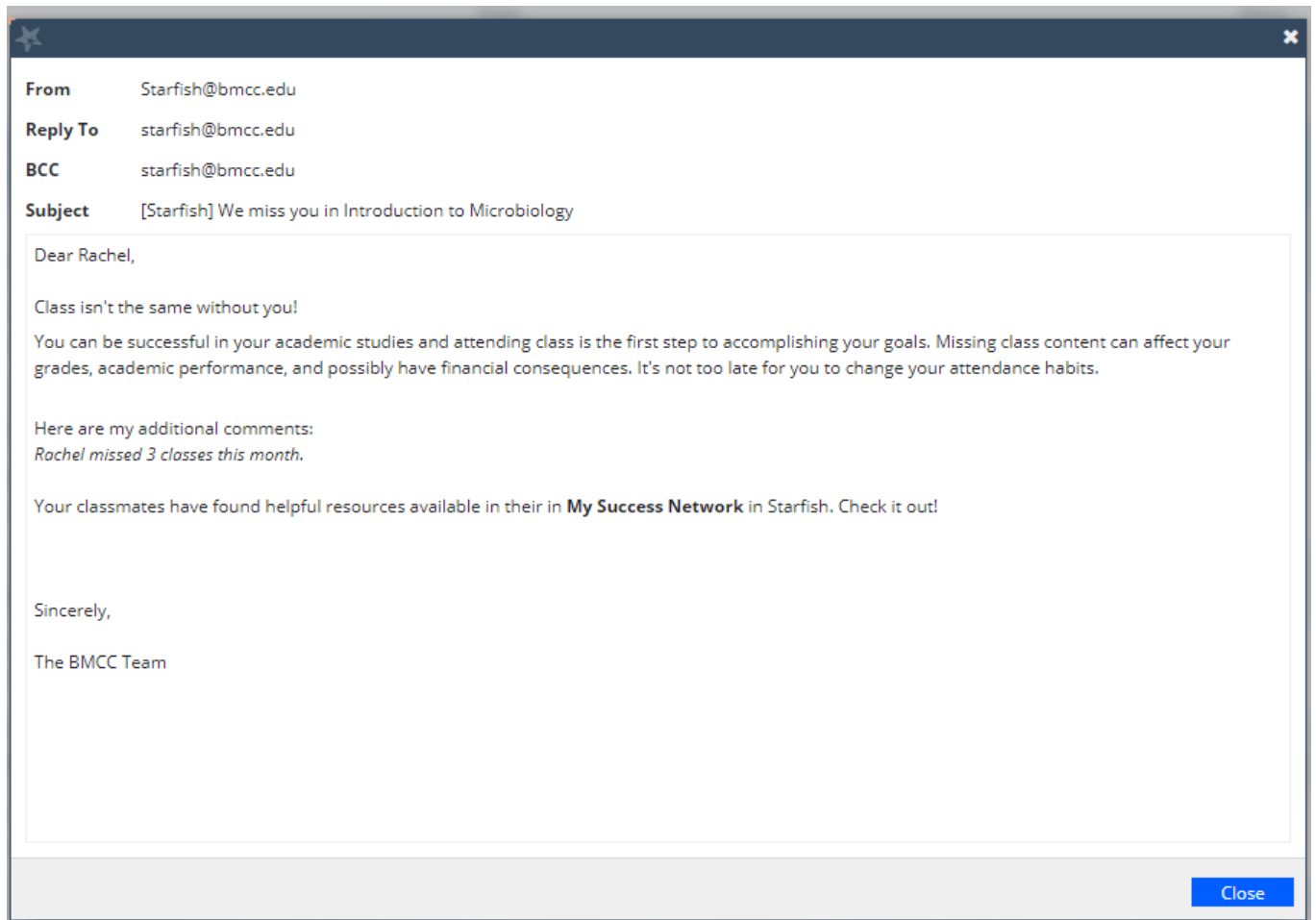


BMCC Starfish Flags Student Email Templates

Flag Instructor Raised: Attendance is near or below 70%



From Starfish@bmcc.edu

Reply To starfish@bmcc.edu

BCC starfish@bmcc.edu

Subject [Starfish] We miss you in Introduction to Microbiology

Dear Rachel,

Class isn't the same without you!

You can be successful in your academic studies and attending class is the first step to accomplishing your goals. Missing class content can affect your grades, academic performance, and possibly have financial consequences. It's not too late for you to change your attendance habits.

Here are my additional comments:
Rachel missed 3 classes this month.

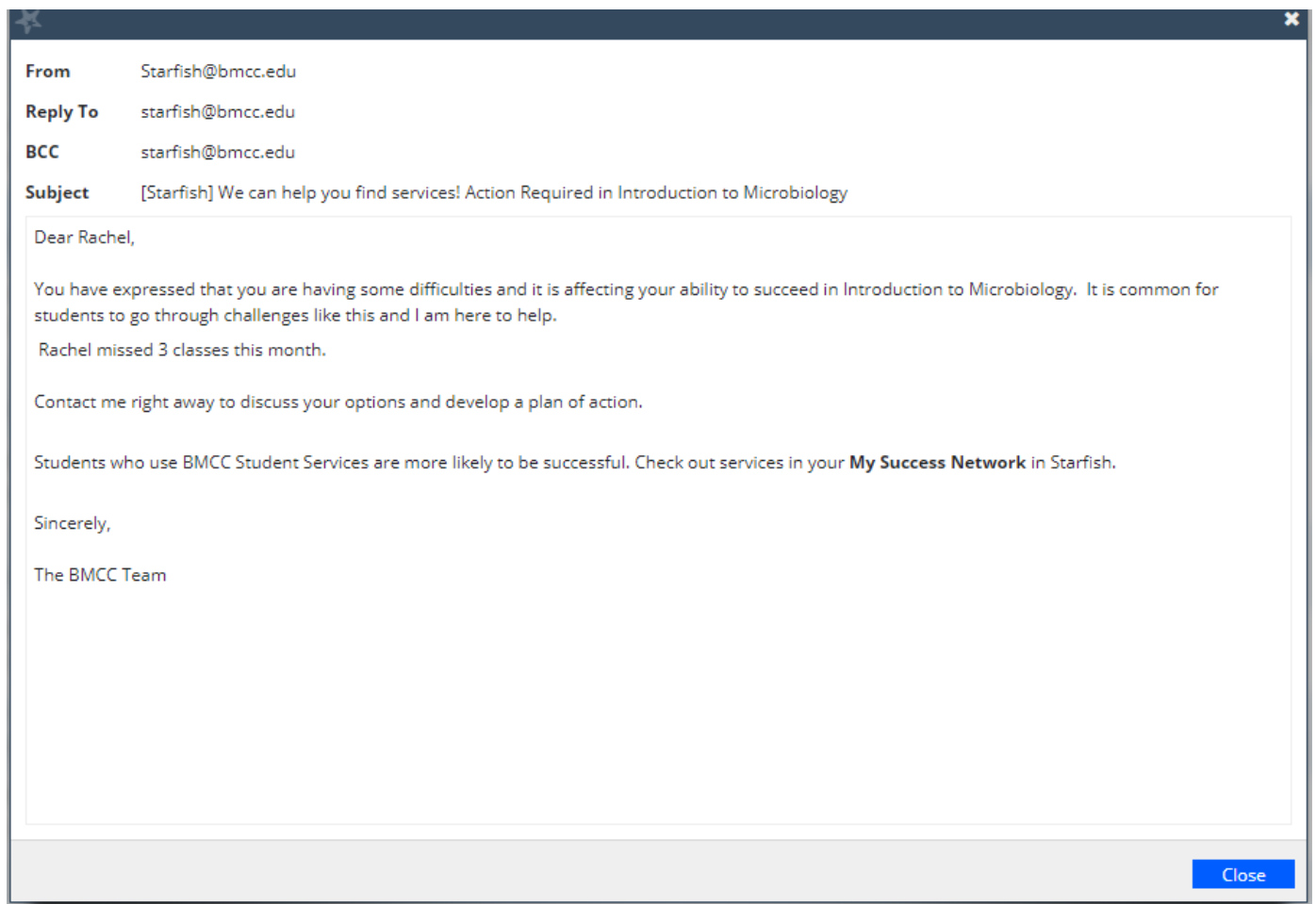
Your classmates have found helpful resources available in their in **My Success Network** in Starfish. Check it out!

Sincerely,

The BMCC Team

Close

Flag Instructor Raised: Health and Wellness



The image shows a screenshot of an email client window. The window has a dark blue header bar with a star icon on the left and a close button (X) on the right. The email content is as follows:

From Starfish@bmcc.edu
Reply To starfish@bmcc.edu
BCC starfish@bmcc.edu
Subject [Starfish] We can help you find services! Action Required in Introduction to Microbiology

Dear Rachel,

You have expressed that you are having some difficulties and it is affecting your ability to succeed in Introduction to Microbiology. It is common for students to go through challenges like this and I am here to help.

Rachel missed 3 classes this month.

Contact me right away to discuss your options and develop a plan of action.

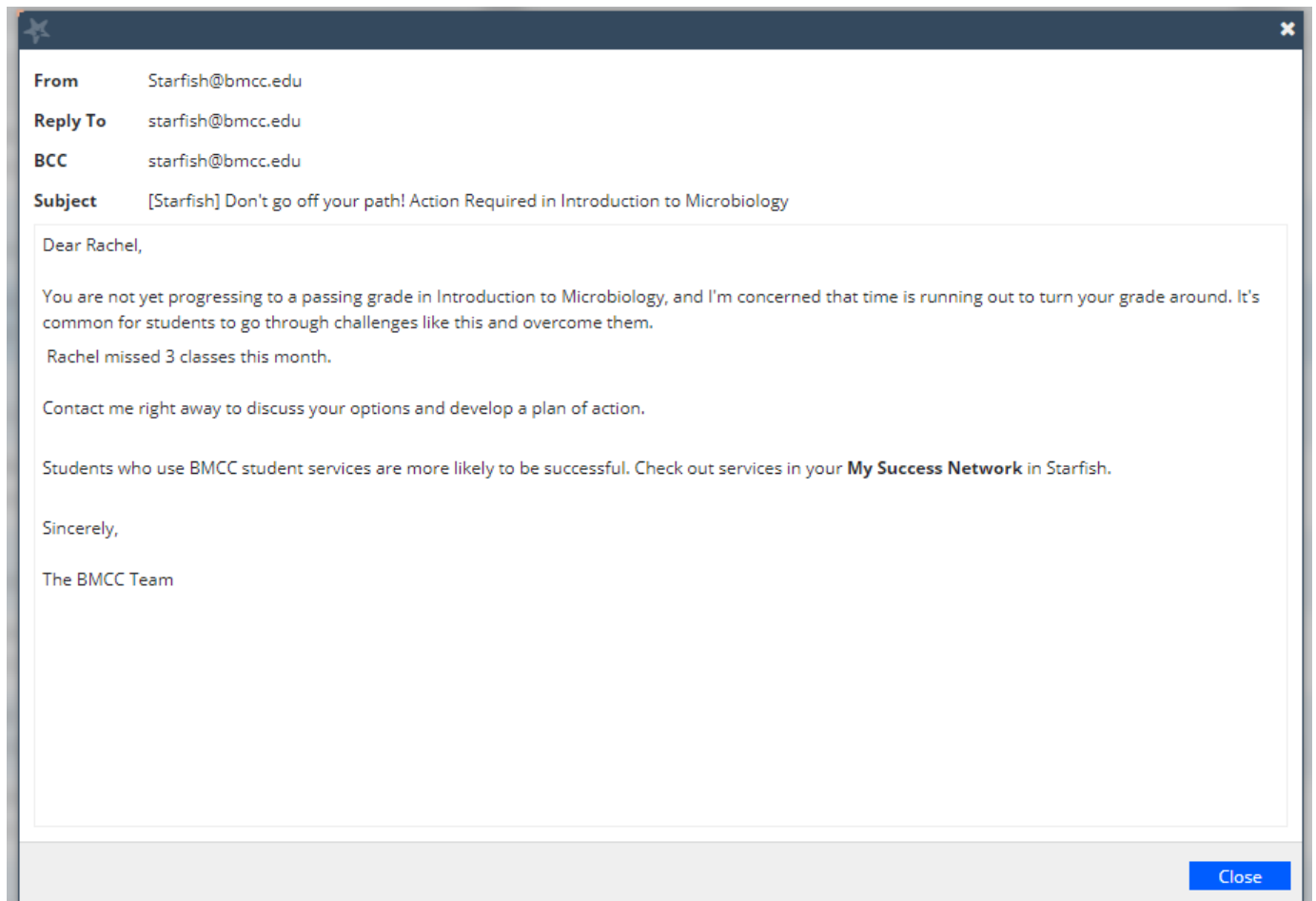
Students who use BMCC Student Services are more likely to be successful. Check out services in your **My Success Network** in Starfish.

Sincerely,

The BMCC Team

At the bottom right of the window, there is a blue button labeled "Close".

Flag Instructor Raised: In Danger of Failing



The image shows a screenshot of an email notification window. The window has a dark blue header with a star icon on the left and a close button (X) on the right. The email content is as follows:

From Starfish@bmcc.edu
Reply To starfish@bmcc.edu
BCC starfish@bmcc.edu
Subject [Starfish] Don't go off your path! Action Required in Introduction to Microbiology

Dear Rachel,

You are not yet progressing to a passing grade in Introduction to Microbiology, and I'm concerned that time is running out to turn your grade around. It's common for students to go through challenges like this and overcome them.

Rachel missed 3 classes this month.

Contact me right away to discuss your options and develop a plan of action.

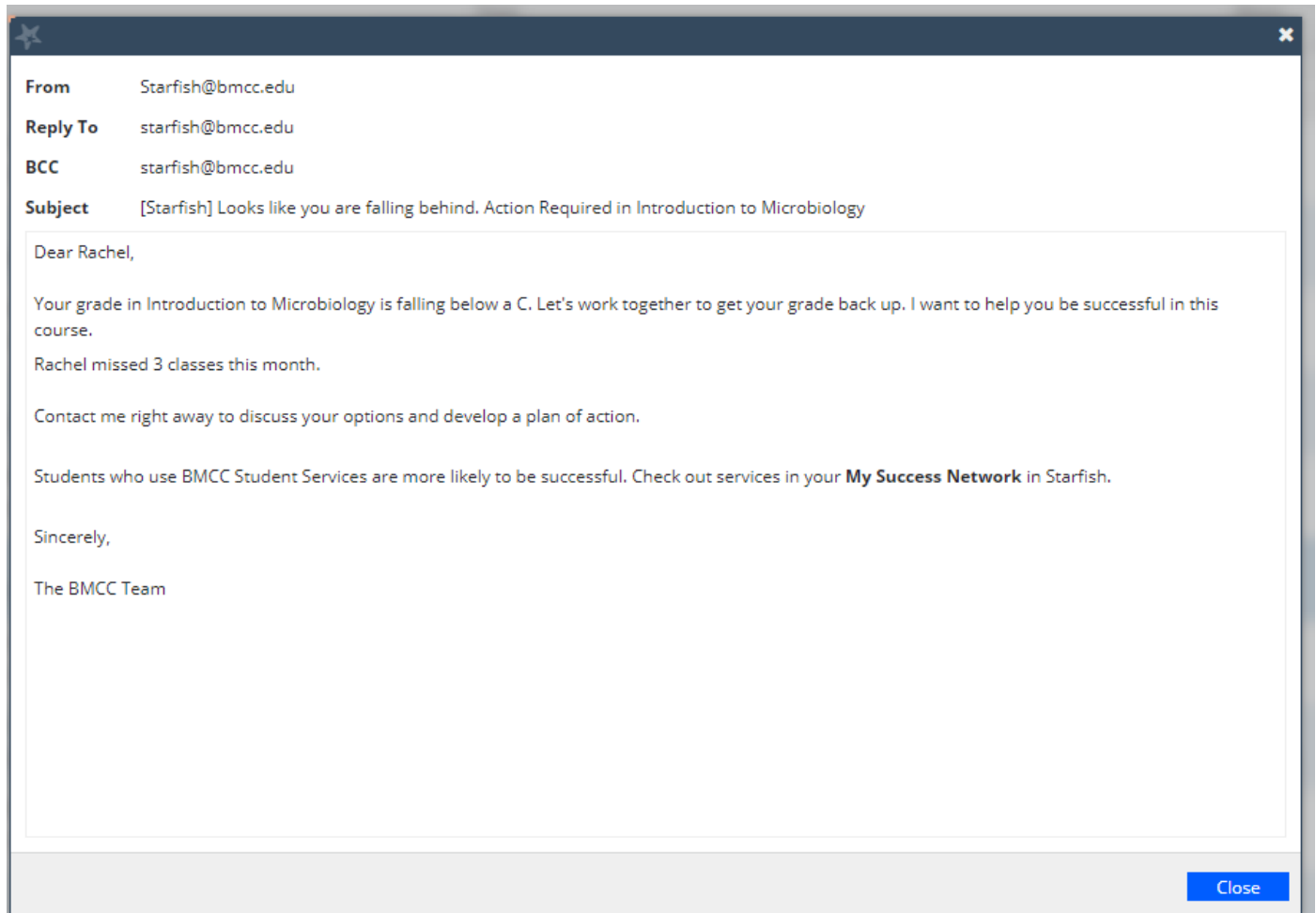
Students who use BMCC student services are more likely to be successful. Check out services in your **My Success Network** in Starfish.

Sincerely,

The BMCC Team

At the bottom right of the window, there is a blue button labeled "Close".

Flag Instructor Raised: Low Grades (Below C)



The image shows a screenshot of an email notification window. The window has a dark blue header bar with a star icon on the left and a close button (X) on the right. The email content is as follows:

From Starfish@bmcc.edu
Reply To starfish@bmcc.edu
BCC starfish@bmcc.edu
Subject [Starfish] Looks like you are falling behind. Action Required in Introduction to Microbiology

Dear Rachel,

Your grade in Introduction to Microbiology is falling below a C. Let's work together to get your grade back up. I want to help you be successful in this course.

Rachel missed 3 classes this month.

Contact me right away to discuss your options and develop a plan of action.

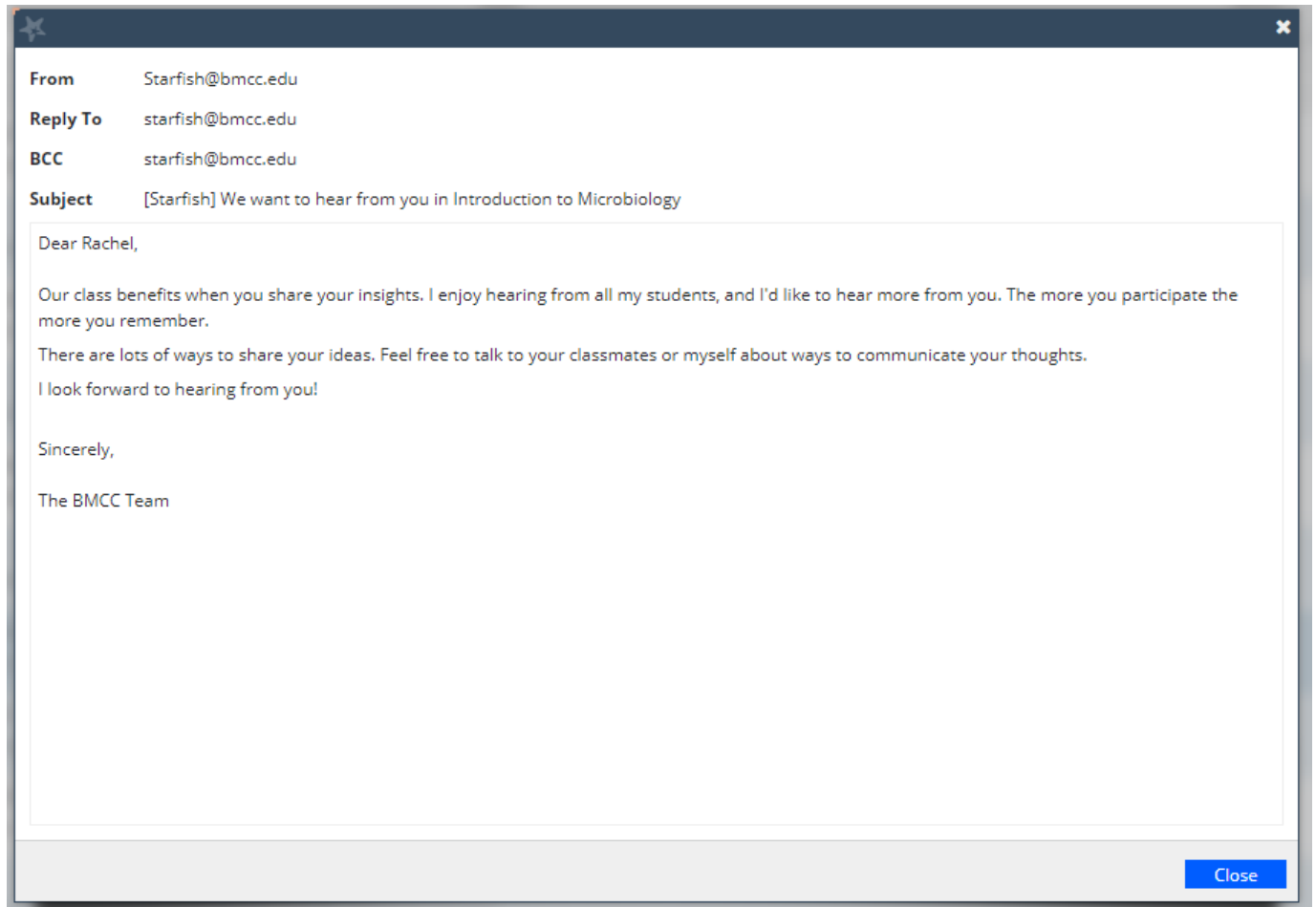
Students who use BMCC Student Services are more likely to be successful. Check out services in your **My Success Network** in Starfish.

Sincerely,

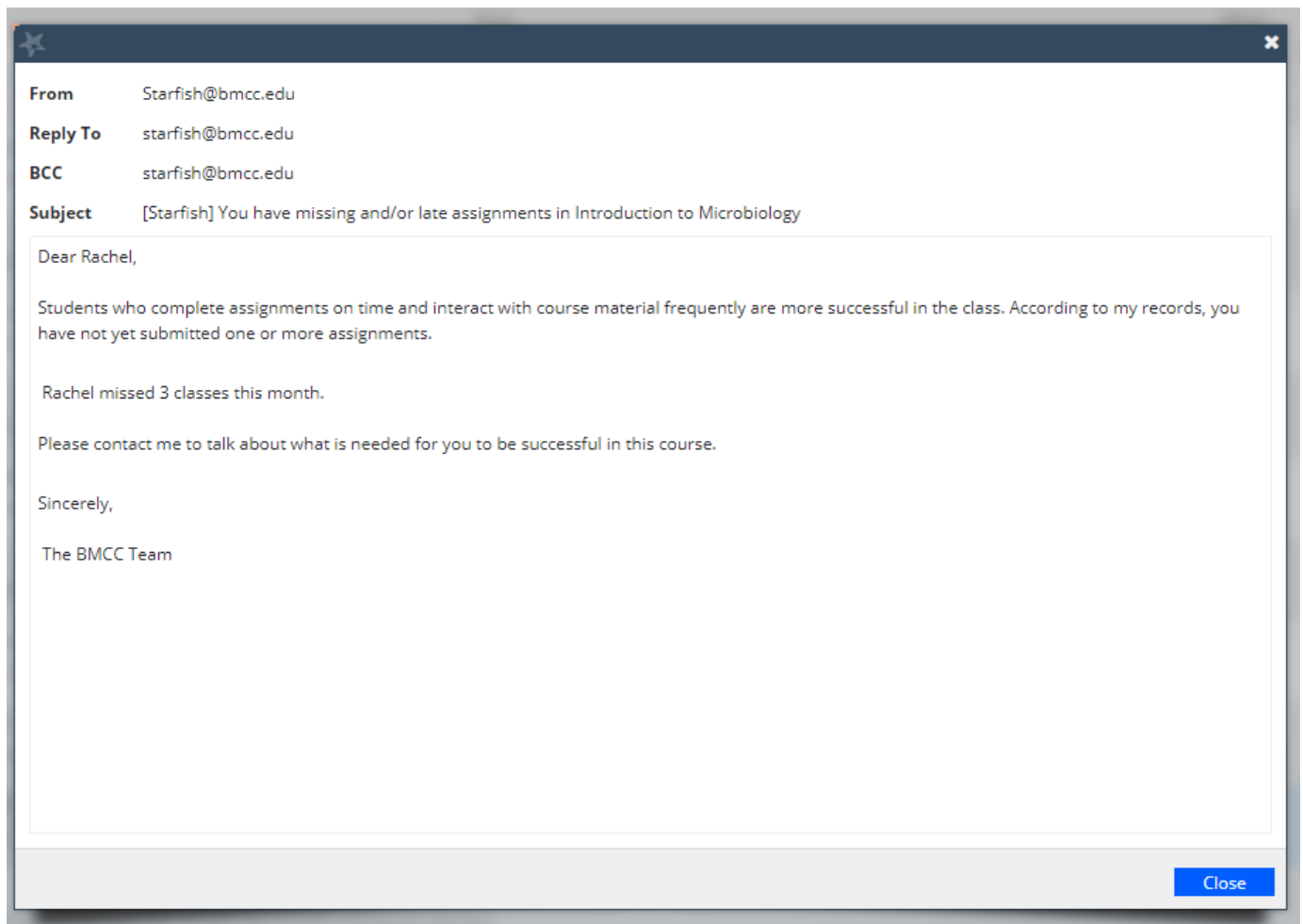
The BMCC Team

At the bottom right of the window, there is a blue button labeled "Close".

Flag Instructor Raised: Low Participation



Flag Instructor Raised: Missing/Late Assignments



The image shows a screenshot of an email notification window. The window has a dark blue header bar with a star icon on the left and a close button (an 'x' in a square) on the right. Below the header, the email content is displayed in a white area with a thin border. The email header includes the following fields: 'From' (Starfish@bmcc.edu), 'Reply To' (starfish@bmcc.edu), 'BCC' (starfish@bmcc.edu), and 'Subject' ([Starfish] You have missing and/or late assignments in Introduction to Microbiology). The main body of the email contains a message addressed to Rachel, explaining that students who complete assignments on time and interact frequently are more successful, and that Rachel has missed 3 classes this month. It concludes with a request to contact the instructor and a signature from 'The BMCC Team'. At the bottom right of the window, there is a blue button labeled 'Close'.

From Starfish@bmcc.edu

Reply To starfish@bmcc.edu

BCC starfish@bmcc.edu

Subject [Starfish] You have missing and/or late assignments in Introduction to Microbiology

Dear Rachel,

Students who complete assignments on time and interact with course material frequently are more successful in the class. According to my records, you have not yet submitted one or more assignments.

Rachel missed 3 classes this month.

Please contact me to talk about what is needed for you to be successful in this course.

Sincerely,

The BMCC Team

Close